



New Jersey Department of Environmental Protection
NOTICE OF VACANCY
Posting Number: SRWMP-2016-03

(x) DIVISION/PROGRAM (x) DEPARTMENT (x) STATEWIDE

TITLE: Environmental Services Trainee SALARY: \$43,094.21 (Non-negotiable)
OPENING DATE: January 22, 2016 CLOSING DATE: February 5, 2016
EXISTING VACANCIES: 1 WORKWEEK: 35 Hour Workweek (NE)

PROGRAM/LOCATION: NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION
Site Remediation and Waste Management Program
Division of Remediation Management
Bureau of Inspection & Review
401 East State Street
Trenton, NJ 08625

DESCRIPTION: Under close supervision of a supervisory official, in an Environmental Services Program, learns to conduct routine surveys, studies, inspections, and/or investigations relating to the improvement and/or monitoring of environmental conditions, and/or the enforcement of environmental laws/regulations; does other related duties.

SPECIFIC TO THE POSITION: Conducts inspections and reviews of documents submitted by Licensed Site Remediation Professionals (LSRP). Document types include Receptor Evaluation, Preliminary Assessment, Site Investigation, Remedial Investigation, Remedial Action, and Response Action Outcome. Inspect documents to verify administrative completeness and to identify conditions that require additional review. Review documents to confirm that the remediation is being conducted in accordance with applicable statutes, rules and DEP technical guidance documents. Interacts with the LSRP and the Responsible Party to resolve issues identified during the inspection or review. Prepare official correspondence relative to program assignment. Under supervision, interacts with the regulated community, the public, contractors, and other agencies regarding sites undergoing remediation. Respond to requests for information. Assist in the maintenance of essential records and files utilizing the DEP’s data management system. No field work required.

REQUIREMENTS:

Education: Graduation from an accredited college or university with a Bachelor's degree in one of the Physical Sciences, Environmental Sciences/Studies, Chemical Sciences, Biological Sciences, Environmental Planning, Physical Geography or in Civil Engineering, Sanitary Engineering, Chemical Engineering, Environmental Engineering, Mechanical Engineering, Agricultural Engineering, Mining Engineering, Industrial Engineering, or Bio-resource Engineering.

License: Appointees will be required to possess a valid driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essentials duties of the position.

RESIDENCY: Pursuant to N.J.S.A. 52:14-7(L. 2011 Chapter 70), also known as the New Jersey First Act which became effective September 1, 2011, all persons newly hired by the NJDEP on or after that date shall have one year from the date of employment to establish, and then maintain, principal residence in the State of New Jersey. New Jersey state employees hired prior to September 1, 2011 who transfer from within the NJDEP or from another State of New Jersey appointing authority without a break in service greater than 7 days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

AUTHORIZATION TO WORK: Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. Note: The State of New Jersey does not provide sponsorships for citizenships to the United States.

NOTE: Interviews will be afforded based on the cover letter, resume and credentials submitted in response to this notice. Applicants may be required to provide a copy of their transcripts at time of interview.

SCOPE OF ELIGIBILITY: Open to candidates who meet the above requirements.

SUBMIT LETTER OF INTEREST, RESUME AND E-MAIL ADDRESS BY 4:00 PM ON THE CLOSING DATE TO:

Sarah Barrett
Site Remediation and Waste Management Program
PO Box 420; Mail Code 401-06
Trenton, NJ 08625-0420
E-mail Address: SRWMP.Resumes@dep.nj.gov
Number (609) 777-1914

POSTING AUTHORIZED BY: Deni Gaskill, Manager
Division of Human Resources